



**Principal, Vijaya Raje Government. Girls Post Graduate  
College, Morar, Gwalior (M.P.)**

<https://vrgcollegegwalior.org>

Telephone ☎ No. 0751-2368329


**(NAAC Accredited 'B+' Grade, October-2017)**

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## Code of Conduct Policy

1. Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus. They shall abide by the rules and regulations of the College and should act in a way that highlights the and esteem of the College.
  2. A six-day working schedule from Monday to Saturday is followed by class time table.
  3. All the students are expected to be present in the class well-within time.
  4. All the students shall wear their identity cards, well displayed. Identity badge is a public document and any teaching staff and non-teaching staff shall have the right to peruse it. Denial of that alone invites disciplinary action.
  5. Students are expected to maintain silence in the academic buildings to maintain the decorum and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline.
  6. Access to academic buildings beyond the above timing and on holidays without written permission from the concerned competent authority will be treated as a case of indiscipline.
  7. Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept. Any violation of this shall invite a disciplinary action.
  8. It is strongly advised to refrain from activities such as scribbling or noting on walls, door or furniture which could deface the college and destroy the academic ambiance
- It is strongly advised, carefully handle the furniture, equipment's, fixtures and appliances 9. of the college and lab. Careless handling/misuse of the above could result personal injuries or damage to property.
10. Follow safety precautions near moving machines and electrical installations. In the event of damage of property, the responsible students will have to bear the cost of replacement/repair with fine.
  11. Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in the campus
  12. Students are not permitted to distribute or display (both physically and electronically) material such as notices, banners, etc in the campus without the permission of the competent authority.

  
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13. Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive

14. Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned head of the department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation

15. Political activity in any form is not permitted in the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College, and outside the college

Misbehavior towards any students, teacher/staff, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct and act of indiscipline.

17. Any violation of the above rules will invite penalty in the form of warning, fine, bringing of parents or any course of corrective measure as found suitable by the discipline committee and authority of the College.

18. In case of any instance of noncompliance of existing rules or any observed matter/behavior that deviates from the vision and mission of college, all the staff members are empowered to initiate disciplinary procedure through a disciplinary committee which in turn may lead to set an enquiry and further proceedings

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